



SCHOOL OF ARCHITECTURE

BACHELOR OF ARCHITECTURE (B.Arch.)

PROGRAMME REGULATIONS-2017

(Amended w.e.f. September 2021)

(For all batches from 2021-2022)

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REGULATIONS GOVERNING
BACHELOR of ARCHITECTURE (B. Arch.) PROGRAMME
Based on
Choice Based Credit System (CBCS)

DEFINITION OF KEY WORDS:

1. **Academic Year:** Two consecutive semesters (one odd followed by one even) constitute one academic year.
2. **Audit Courses:** Courses, outside the prescribed range of credits required for the degree, the students can register if interested to supplement their knowledge/ skills.
3. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed set of courses viz. Professional core (PC), Elective courses including Professional Electives (PE) and Open Electives (OE), Professional Ability Enhancement Courses (PAEC) and Skill Enhancement Courses (SEC).
4. **Course:** Referred to as 'papers', is a component of a programme, with defined learning objectives, outcomes and number of credits. A course may be designed to comprise studios/ lectures/ assignments/ laboratory work/ field work/ self-study/ Professional training/ viva/ seminars/ Thesis Project/ presentations or a combination of these as defined in the Scheme of Teaching. The course credits vary depending on the relative importance of the course vis-à-vis the B.Arch. program, as specified in the scheme of teaching and examinations.
5. **Credit:** A unit by which the course work is measured. 1 lecture hour/week shall have 1 credit, 2 Lab/workshop/studio exercises/seminar hours/week shall have 1 credit and 1 Design Studio/ Construction Studio/ Project/ Thesis hour/week shall have 1.5 credits.
6. **Credit Based Semester System (CBSS):** Under CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be earned by the students.
7. **Credit Point:** It is the product of grade point and number of credits for a course.
8. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points earned by a student in various courses in all Semesters and the sum of the total credits of all courses in all the Semesters. It is expressed up to two decimal places. However, the CGPA may be calculated from second semester onwards to facilitate students to know their academic progress.
9. **Dean:** Dean of the School of Architecture of the University.
10. **First Attempt:** If a student has completed all formalities and becomes eligible to attend examinations and has attended at least one head of passing, such attempt (first sitting) shall be considered as first attempt.

11. **Grade Point:** It is a numerical weightage allotted to each letter grade on a 10-point scale.
12. **Letter Grade:** An index of the performance of students in a said course. Grades are denoted by letters.
13. **Passing Standards:** A student is passing a Course only when getting GP greater than or equal to 04 (P Grade). A student is declared successful at the Semester-end or Programme-end only when getting SGPA or CGPA equal to or greater than 4.00 respectively, with none of the Courses registered in a Semester/s having either F-RA or F-RR Grade.
14. **Programme:** A planned series of events/activities comprising of a combination of courses leading to the award of degree.
15. **Programme Council:** The committee consisting of the Director of the programme, HOD and the concerned Faculty members chaired by the Dean.
16. **Semester:** Each Semester will consist of 15-18 weeks of academic work equivalent to about 90 teaching days. The odd Semester may be scheduled from August to November/ December and even semester from January to April/ May, or as may be declared by the University.
17. **Semester Grade Point Average (SGPA):** It is a measure of academic performance of student in a Semester. It is the ratio of total credit points secured by a student in various courses registered in a Semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
18. **SOA:** School of Architecture of the University.
19. **Transcript, Grade Certificate and Grade Card:** Grade card shall be issued to candidates indicating the programme details (Course code, title, number of credits, grade secured and grade points) for all the registered courses after every semester. On successful completion of all courses/earning credits, specified in a semester, the grade certificate is issued indicating the programme details along with SGPA of that semester and CGPA earned till that semester. Transcripts to the successful candidates shall be issued after completion of the programme.
20. **University:** CMR University, Bangalore.

REGULATIONS

17BSOA 1.0	TITLE AND DURATION OF THE PROGRAMME
17BSOA 1.1	The programme, which is an Under Graduate Programme, shall be called Bachelor of Architecture, abbreviated as B. Arch.
17BSOA 1.2	The programme shall be of five academic year duration and organized in Ten Semesters, with each semester having duration of 15-18 weeks.
17BSOA 1.3	The annual Academic Calendar of events in respect of the Programme of study approved by the Academic Council, shall be notified at least a month before the commencement of each academic year. It is mandatory for students, faculty members and all concerned to strictly adhere to the Academic Calendar for completion of academic activities. Academic Calendar shall be displayed on the homepage of the University website.
17BSOA 2.0	ELIGIBILITY FOR ADMISSION
17BSOA 2.1	The rules specified in the following clauses shall be followed, but the orders issued from the Council of Architecture/ Government from time to time shall prevail.
17BSOA 2.2	<p>Admission for the first year of the program shall be open to the students</p> <ol style="list-style-type: none"> 1) Who have passed the two year Pre-University examination conducted by the Karnataka State Pre-University Board with Mathematics as a subject of study; or 2) Who have passed 10+2 of the Central Board of Secondary Education (CBSE) with Mathematics as a subject of study or equivalent examination; or 3) Who possess Three-Year Diploma in any stream recognized by Government of Karnataka, or any other State Government or Central Government or any other Diploma qualification considered equivalent there to by the University; or 4) Who possess international Baccalaureate Diploma, after 10 years of Schooling; or who have passed any other examination recognized by the University.
17BSOA 2.3	The candidates shall have secured a minimum of 50% of marks in the qualifying examination: Provided that candidates belonging to Scheduled Castes and Scheduled Tribes and any other groups classified by the Government of Karnataka for such purpose from time to time shall be considered eligible for admission, if they have secured a minimum of 45% of marks in the qualifying examination.

17BSOA 2.4	<p>Candidates coming from Diploma streams shall not be entitled to any exemption of any course at the B. Arch. degree program.</p> <p>All the candidates seeking admission to B.Arch. shall qualify in the Aptitude Test in Architecture conducted by the Council of Architecture, New Delhi or by the competent authority of the Central government or the respective State government. This requirement is to be fulfilled by all candidates including those belonging to scheduled castes, scheduled tribes and other classified groups.</p>
17BSOA 3.0	CHOICE BASED CREDIT SYSTEM AND ACADEMIC PROCESS
17BSOA 3.1	<p>Odd & Even Semesters and Summer Term:</p> <p>The University follows the Choice Based Credit System and the Semester Scheme. There are two regular semesters and one additional Semester in an academic year. The semester that begins in August (August to November/ December) is known as the Odd Semester and the Semester that begins in January (January to April/ May) is known as the Even Semester. During the summer vacation (i.e., June to July), the Summer term is conducted to offer courses as per 17BSOA 3.2</p>
17BSOA 3.2	<p>Summer Term:</p> <p>The summer term is an additional semester conducted during an academic year. However, during a Summer term, a limited number of courses may be offered to enable the students to clear their backlog courses (F-RR) and/or register for additional regular credit courses on audit basis, subject to strict adherence to the following guidelines:</p> <ol style="list-style-type: none"> 1) The Programme Council shall identify the courses to be offered along with the Course Instructor and recommend offering of such summer course/s to the Dean for consideration. The identified faculty members shall offer the courses only on approval by the Dean. 2) The course is offered in the same manner as a regular Semester course without compromising the course requirements in terms of knowledge delivery, course work, assessment and evaluation. The University shall notify the fee payable by the students for the summer semester courses. 3) The duration of the course is six to eight weeks. The registration, examination, assessment and grading etc. are done in the same way as is done for regular Semester courses. The total number of contact hours for the courses remains the same as that during the regular semesters, and therefore, the courses are run at an accelerated pace. The Academic Calendar in this connection shall be strictly followed. 4) The dropping of a Summer Course is permitted within 7 days from the first class of the course. However, the registration fee paid for the course is not refundable.

	<ol style="list-style-type: none"> 5) Time slots will be assigned and notified by the Dean as done for the regular semester courses. 6) A notified summer course can be withdrawn if the number of students registered for the course is less than five. 7) A student can register up to a maximum of 22 credits or 3 courses in any summer term depending on his academic standing. 8) Courses offered in a summer Semester will be treated as equivalent to a regular semester courses for all accounting purposes.
17BSOA 3.3	<p>Curriculum:</p> <p>Every Programme has a prescribed course structure which, in general terms, is known as the Curriculum or the Courses of Study or the Scheme of Teaching and Evaluation. It prescribes all the courses/ Studio/ other requirements for the degree and sets out the nominal sequence semester wise.</p> <p>It provides the syllabus and a list of text/ reference books (or other learning material sources) for each course. The Courses of Study details are updated every semester and are made available at the University website: http://soa.cmru.edu.in</p>
17BSOA 3.4	<p>Course Credit Structure:</p> <ol style="list-style-type: none"> 1) A certain quantum of academic work, measured in terms of credits, is laid down as the requirement for completion of B. Arch. Degree. A student earns credits by satisfactorily completing courses/other academic activities every Semester. 2) The credits are distributed semester wise, as prescribed in the Scheme of Teaching and Evaluation. The courses generally progress in sequences, building competencies as per the course learning outcomes. The positioning of a course indicates certain academic maturity on the part of the students. 3) Some courses do, in addition, specify passing in other courses, offered earlier in the programme, as prerequisites for the course. 4) Students are required to follow the semester wise schedule of courses specified in Scheme of Teaching and Evaluation. For students with backlog courses, rescheduling may become necessary. Such departures from suggested schedules need to be done very carefully, and always with advice from the Faculty Adviser. 5) To improve their academic profile, the students may register for additional courses as per the scheme of teaching and evaluation during 7th and 10th semesters. Completing these courses is not mandatory for award of the degree.

17BSOA 3.5	<p>Courses:</p> <p>There will be following types of courses in a B. Arch. programme, namely:</p> <ol style="list-style-type: none"> 1) Professional Core (PC) Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. 2) Basic Sciences and Applied Engineering (BS & AE) Course: A course, which informs the Professional core and should compulsorily be studied. 3) Elective Course: Generally a course which can be chosen from a pool of courses and are of two types: <ol style="list-style-type: none"> a) Professional Elective (PE) which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope b) Open Elective (OE) which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill 4) Professional Ability Enhancement Courses (PAEC) which may be of two kinds: Professional Ability Enhancement Compulsory Courses (PAECC) and Skill Enhancement Courses (SEC) 5) Graduate Requirement (GR) Courses: These are courses on peripheral subjects in a programme, wherein completion of the course is considered mandatory to qualify for the award of the Degree. <p>The Courses of the B.Arch. Programme are further classified as follows:</p> <p>1) Program Core (Credit Courses): Each academic programme is divided into Program Core or Common core courses which are further divided into mandatory and choice segments, with levels within them.</p> <p>The Program Core courses are broadly categorized into Foundation, Electives and Interdisciplinary.</p> <p>Foundation, Elective and interdisciplinary courses are discipline specific or allied to the program. Foundation courses are mandatory courses that are offered through the period of study of the program. Foundation courses are offered as fundamental, intermediate and advanced courses based on the prerequisite and difficulty level (100 Level / 200 Level / 300 Level etc.) of the course. Elective courses are a basket of courses from which the student gets to choose. Elective courses are either specialization courses or generic courses. Elective courses include mini projects, dissertations, internships and capstone projects. Students also have the option to choose from a set of interdisciplinary courses which are varied from their discipline and offered by other Schools of Studies of the University.</p>
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Mandatory segments are those which lay a firm foundation of the knowledge required to complete a programme in the chosen domain, ending with a multifaceted assignment that serves as a culminating academic and intellectual experience for students, typically during their final year.

Choice segments are those which a student could opt for to specialize further and / or to improve their interdisciplinary skills.

All segments carry credits, and the students are expected to earn the minimum number of credits in their coursework towards program core to earn the degree.

2) Common Core (Credit Courses): Common Core Curriculum (CCC) courses are to be pursued by all students of the University regardless of their School of Study. It also encourages students to explore themselves and issues of fundamental importance to society through the Common Core Curriculum (CCC) courses. Students are expected to earn a certain specified number of credits in their coursework towards the Common Core Curriculum (CCC), during their academic programmes. While some courses are in workshop mode, which can be completed over a few days at a stretch, there are other courses which are offered for a specific number of hours per week throughout a semester.

Students take these courses planned for each academic programme, over multiple semesters. Credits range from 1 to 4, which are directly proportional to the number of hours required to complete a course. There are both 'mandatory' and 'choice' courses, with levels within them.

3) Common Core (Non-credit Courses / Engagement) - Graduate Requirement (GR): Engagements for this category do not carry any credit(s) but are mandatory for the students to complete them within the duration of the programme, to be considered eligible to graduate (or) earn the degree. These shall be:

- a) **Courses** embedded in the academic programme, where the students must ensure that they attend a minimum attendance percentage.
- b) **Community Service Program** are activities implemented under the Common Core Curriculum Community Service Program (CCC CSP) in which the students have to complete a minimum number of volunteering hours in a semester by rendering services to the society and submit a Reflection Record (RRD) for every volunteering activity completed. In

case of a student not having completed the minimum number of volunteering hours in a semester, the shortage in number of hours is to be completed in the subsequent semester(s). However, the student has to complete the mandated total number of volunteering hours within the duration of the programme and submit a Reflection Record (RRD) for every volunteering activity completed.

4) Advanced Course: Courses that involve higher and more complex levels of knowledge and understanding than introductory or foundational learning. It means the student has attained a level of knowledge and understanding of a particular area or topic that goes beyond basic terminology and definitions and is ready to be involved in Analysis, Synthesis and Evaluation of information related to a specific topic or area of learning.

5) Prerequisite course: Course or other requirement that a student must have taken prior to enrolling in a specific course. Students might or might not have a choice of prerequisites to complete.

Courses under various categories can be further classified as:

- **100 Level Courses:** These courses offer an introduction to a subject area and are designed for students in the first year of study. These courses have no prerequisites and are generally courses defining basic concepts or presenting the terminology of a discipline
- **200 Level Courses:** These courses are built on previous units and are normally taken in the second year or later; they may also be available to students with advanced prior knowledge. They are Courses of intermediate college-level difficulty; courses with 100-level course(s) as prerequisite(s)
- **300 Level Courses:** These courses are usually taken in third year or later, after 200-level study in the area. They may also be available to students with advanced prior knowledge. They are courses of advanced college-level difficulty offered for students clearly interested in the discipline or in any stream of the discipline
- **400 Level Courses:** These units of study are advanced courses and are normally taken in the third year or later as the final elements of a three year or four year degree or an integrated degree. The level indicates that the student will be demonstrating coherence and breadth or depth of knowledge and skills. The student may need to have completed a prerequisite course to study a 400 level course.

	<ul style="list-style-type: none"> • 500 Level Courses: These are foundation level courses for higher education qualifications, usually taken in the first year of the masters or postgraduate degree programmes. These are courses meant for students aspiring to specialise in a discipline and would have prerequisites to study a course at this level, which would have been covered in the core curriculum at the bachelor's degree programme in the same discipline. • 600 Level Courses: These courses are usually opted for at the second year of the masters or postgraduate degree programmes, which enhance the learning experience of the previous units. The difficulty level is clearly higher and the student is expected to demonstrate a certain level of proficiency and competence in grasping and interpreting the knowledge gained in the discipline at this level. • 700 Level Courses: The courses prescribed at this level serve as a culminating academic and intellectual experience for students, and are usually taken towards the final semesters of the masters or postgraduate degree programmes where they acquire the skills and knowledge to analyse, evaluate, and solve challenges akin to those faced in real life situations, resulting in achieving mastery in the discipline.
17BSOA 3.6	<p>Architectural Design Project/ Thesis:</p> <p>This is culmination of UG studies and hence shall display the capability of the candidate to conceive/ formulate a design project and provide solution, aptly demonstrated through supporting research. The main areas of study and research can include advanced architectural design, including contemporary design processes, urban design including urban-infill, environmental design, conservation and heritage precincts, housing etc. However, the specific thrust should be architectural design of built environment. Preparation of presentation drawings, working drawings, detailed drawings and study model are part of the requirements for submission. Submission of the Architectural Design Project/ Thesis shall be in the form of drawings, project report, models, slides, CDs and reports.</p>
17BSOA 3.7	<p>Professional Training:</p> <p>Orientation under an architect that would include the process of development of conceptual ideas, presentation skills, involvement in office discussions, client meetings, development of the concepts into working drawings, tendering procedure, site supervision during execution and coordination with the agencies involved in the construction process and to facilitate the understanding of the evolution of an architectural project from design to execution.</p>

17BSOA 3.8	<p>Study Tour:</p> <p>A minimum of Two Study tours is to be undertaken before the commencement of 6th Semester B. Arch. classes. The study tour may include places of architectural interest in India or Abroad. The choice of places, schedule and buildings to be visited shall be decided by the Programme Council. The students shall submit the study tour report as group work (4 to 6 students per group) within 15 days from the completion of the study tour to the concerned faculty. The reports are to be assessed by the concerned faculty for CIE marks and handed over to the Dean. The average marks obtained by a student in the two study tour reports shall be the CIE marks in study tour as indicated in the scheme of teaching and evaluation.</p>
17BSOA 3.9	<p>Registration:</p> <p>It is mandatory for every student to register for a semester to attend various courses/ earn credits, using the prescribed Course Registration Form (CRF), till he completes his programme. The registration is normally done on the last two working days of each semester upon completion of the SEE. In all circumstances, registration shall be completed on or before the prescribed last date for registration announced in the Academic Calendar.</p> <ol style="list-style-type: none"> 1) On joining the Programme, each student is assigned to a Faculty Adviser or an Advisory group. A student shall register for required courses each semester with prior permission of the Faculty Adviser. 2) The student can register for courses he intends to take during a given semester (including courses in summer semester) on the basis of his plan for each Programme, as given in the Scheme of Teaching and Evaluation and as per the advice given by his Faculty Adviser. 3) The Faculty Adviser is expected to discuss with the student his academic performance during the previous semesters and then decide the number and nature of the courses for which the student can register during the semester within the framework of the Regulations. 4) The Faculty Adviser may advise the student to drop one or more courses/activities based on his academic performance. The Faculty Adviser may even advise a reduced load program over several semesters for students with poor performance at the end of the first semester/year. 5) Students are not permitted to reregister for course/(s), which they have already passed. 6) The registration is deemed to be complete only on approval by the Dean.

	<p>7) Without registration, any academic activity (course/seminar etc.) undergone by a student will not be counted towards the requirements of his degree.</p> <p>8) Students having outstanding dues to the University or a hostel shall not be permitted to register.</p>
17BSOA 3.10	<p>1) Procedure for Registration:</p> <p>The procedure involves the following steps:</p> <ol style="list-style-type: none"> The students shall decide on the courses to be registered during the ensuing semester immediately after their SEE examinations as per the advice of their Faculty Advisor. They shall fill up the CRF online, stating the courses that they propose to complete during the ensuing semester as per the prescribed curriculum. They shall submit a printout of completed CRF duly attested by the Faculty Advisor, to the Dean through the departmental office within the date notified by the University for registration. Every student however is required to register between a minimum of 18 credits and a maximum of 30 credits in any semester except in 7th and 10th semesters for which credits are as specified by the Scheme of Teaching and Evaluation. <p>2) Registration for the first two semesters:</p> <p>A student is normally required to register for all the courses listed in the curriculum for first and second semesters.</p> <p>3) Registration for third and subsequent semesters:</p> <ol style="list-style-type: none"> From third semester onwards, registration is dependent on the academic standing of the student. A student with a low academic standing registers for the academic load specified by the Faculty Adviser. In addition he may add one more course (2-6 credits) towards additional learning or to clear backlog courses, without this being considered an overload. Students with average academic standing are advised not to attempt full load. Faculty Advisers after careful scrutiny will advise reduced loads depending on previous performance. <p>4) Late Registration:</p> <p>Registration beyond the last date may be permitted only in special cases till the date specified in the Academic Calendar, on payment of a late registration fee.</p>

17BSOA 3.11	<p>Registration for Graduate Requirement (GR) Courses:</p> <p>Graduate Requirement (GR) courses which are mandatory Non-credit courses are treated as complete or incomplete subject to the fulfillment of the minimum requirements of these courses and a minimum of 75% attendance. The award of degree is subject to successful completion of these courses. Formal registration for these courses shall be done along with other courses, at the beginning of the semesters.</p> <p>Not satisfying the minimum requirements of the course will result in a F-RR grade and the student has to re- register for the course when offered next. This requirement must be completed before the end of the Programme.</p>
17BSOA 3.12	<p>Registration for Professional Training/ Project:</p> <p>Registration for Professional Training and Architectural Design Project/ Thesis specified in the curriculum is similar to that for any other course. The Dean shall approve the detail of allotment of faculty supervisors etc. before the commencement of the semester.</p>
17BSOA 3.13	<p>Registration for Summer Semester Courses:</p> <p>Students are permitted to register for courses during summer semester under the regulations specified under 17BSOA 3.2, on payment of prescribed registration and course fees.</p>
17BSOA 3.14	<p>Course Adjustment/Dropping of Courses:</p> <p>1) The Academic Calendar sets a date, normally two weeks after the commencement of the semester, for Course Adjustment. On or before this date, a student is permitted to make adjustments in his academic load by addition or deletion of one or more courses, provided that the total credits do not exceed 30 or fall below 18 by such adjustments.</p> <p>Course adjustment has to be done in consultation with the Faculty Adviser. When the need for course adjustment through addition, substitution or dropping of course/s arises, the student without any backlog should do online course adjustment and students with backlog course/s should do it manually by filling a Course Adjustment Form (CAF).</p> <p>CAF has to be signed by both the student and the Faculty Adviser and the same is to be submitted to the Dean. However, in the case of VII Semester professional training and X Semester Architectural Design Project/ Thesis, a student is not permitted to make any adjustments in course.</p>

	<p>2) If in the second or any of the subsequent semesters, a student finds his academic load too heavy, he may drop one or two courses out of the registered ones on advice from the Faculty Adviser, provided the minimum credit requirement is fulfilled. The last date for doing this is as specified in the Academic Calendar.</p> <p>3) Course/s dropped by a student may be taken during a subsequent semester including the summer semester, if offered.</p> <p>4) The minimum number of students to be registered for an Elective to be offered shall be not less than ten, or as decided by the University.</p>
17BSOA 3.15	<p>Course substitution:</p> <p>In case a student obtains E grades or drops courses due to a valid reason or fails in a course, he may like to substitute courses in order to complete the course requirements within the stipulated duration.</p> <p>Following are the guidelines for course substitution:</p> <p>1) Course substitution is not permitted for Professional Core Courses, Building Science and Applied Engineering courses and Professional Ability Enhancement Courses all of which are compulsory. The student has to reregister for the same courses and complete them.</p> <p>2) An elective course may be substituted by another elective course.</p>
17BSOA 3.16	<p>Dropping of a Semester:</p> <p>1) A student may opt or be advised to drop an entire semester, with prior approval of Programme Council due to the following reasons:</p> <p>a) A student may seek a semester drop, due to severe personal health problem, unavoidable family commitments or other valid reasons beyond his/her control, on advice from the Faculty Adviser, prior to the commencement of the semester itself.</p> <p>b) During a registered semester, if a student finds that he is unable to cope up with the studies and/or does not have sufficient exposure to most of the courses registered in that semester or due to severe health problem or some other valid reasons beyond his control, he can opt to drop the entire semester, on advice from the Faculty Adviser.</p>

	<ol style="list-style-type: none"> 2) In all cases of severe health problems, medical certificate issued by a University recognized Medical Practitioner is essential. In all other cases, requests for dropping the semester should be accompanied by supporting documents as required. 3) Such break from studies is normally not permitted for a continuous period in excess of one year. 4) Not registering for any semester before the last date for registration without prior approval of the Dean will result in automatic dropping of semester leading to temporary discontinuation of the programme. 5) The credits of the dropped semester shall be earned subsequently by registering to the courses specified in the Scheme of Teaching and Evaluation or equivalent courses when offered next.
17BSOA 3.17	<ol style="list-style-type: none"> 1) Faculty Adviser: On joining the University, a student or a group of students' is/are assigned to a Faculty Adviser from the concerned programme. Students are advised to consult the Faculty Adviser on any matter relating to their academic performance and the courses they may take in various semesters/ summer semesters. 2) Role of the Faculty Adviser: The Faculty Adviser guides the students to complete their courses of study for the required degree in a smooth and satisfactory manner. For effective utilization of the opportunities for additional academic accomplishments, planning of the individual's academic progress needs careful consideration, and constant consultation with the Faculty Advisers is imperative. Thus, the role of the Faculty Adviser is of immense importance. The Faculty Adviser is the person whom the parents/ guardians should contact for performance related issues of their ward. The Faculty Advisor shall, <ol style="list-style-type: none"> a) Guide the students about the rules and regulations governing the courses of study for a particular degree. b) Advise the students for registering courses as per prescribed curriculum or otherwise but within the scope of the rules and regulations prescribed by the University from time to time. For this purpose the Faculty Adviser has to discuss with the student his academic performance during the previous semester and then decide the number and nature of the courses for which he can register during the semester. c) Approve the CRF by attesting same, before the prescribed last date.

- d) Advise students to overload/ drop one or more courses/ activities based on his academic performance.
- e) At the end of the first semester/ year, may even advise a reduced load programme for a poorly performing student. This reduced load programme may spread over several semesters subject to minimum load for the semester and completion of the degree programme within the prescribed maximum period by registering in summer terms. Such reduced load programme is to be prepared by the Faculty Adviser in consultation with the Student and his parent and the Faculty Adviser has to recommend the same through the Programme Council to the Dean for consideration and approval before the commencement of the semester.
- f) Pay special attention to weak students and carefully monitor performance of students recommended for slow track option.
- g) Advise students for Course Adjustment/ Dropping of courses during the Semester within the stipulated time frame given in the Academic calendar.
- h) Advise students seeking semester drop either during the ongoing semester or before the commencement of the semester. Ensure strict compliance of rules and regulations laid down for this purpose. Recommend the cases to the Dean for consideration.
- i) Make revised plan of study for weak/bright students based on their semester wise performance.
- j) Suggest modalities for course/credit requirements for the students recommended for exchange programme.
- k) Provide guidance and liaison with the parents for their improved performance.
- l) Ensure that students are not permitted to re-register for courses, which they have already passed.
- m) Inform students that any academic activity (course/ Laboratory/ seminar/ project/ noncredit requirement etc.) undergone without proper registration will not be counted towards the requirements of his degree.
- n) Strictly warn students that if he fails to register during any semester without prior approval, his studentship is liable to be cancelled.
- o) Keep the students updated about the Academic Administration of CBCS system at the University.

17BSOA 4.0	ATTENDANCE REQUIREMENT
17BSOA 4.1	<p>Attendance in the class is compulsory and is monitored. The University expects 100% attendance. Each Course is considered as a unit for attendance requirement and,</p> <ol style="list-style-type: none"> 1) The minimum number of lectures, Studios and practicals which a student shall be required to attend for eligibility to appear at the SEE shall not be less than 85% of the total number of lectures, tutorials, seminars, practicals, and any other prescribed requirements. 2) Condonation of 10% in the attendance is permitted by the Vice-Chancellor on specific recommendation of the Dean, for valid reasons such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc. The decision of the Vice-Chancellor in this regard will be final. 3) If a student obtains less than 75% attendance in any one or more of the courses, he shall not be permitted to appear for the SEE of those courses and he shall re-register for them in subsequent semester/s when offered and obtain passing grades, subject to 17BSOA 4.1 (1). If a course has only CIE and no SEE, the student shall not be permitted to be assessed for CIE.
17BSOA 4.2	<p>The basis for the calculation of attendance shall be the period prescribed by the University in its Academic Calendar of events. For the first semester students, the same is reckoned from the date of admission to the programme as per allotment from KEA / University.</p>
17BSOA 4.3	<p>The Dean shall inform the students about their attendance position periodically so that the students shall be cautioned to make up the shortage. The Dean shall submit the list of students who have been detained for shortage of attendance by the end of the semester to the Registrar (Evaluation) with a copy to the Registrar.</p> <p>It may be noted that mere omission by Dean to inform the student about the shortage of attendance shall not entitle him to appear for examination.</p>
17BSOA 4.4	<p>Temporary Discontinuation of programme:</p> <p>A student, who wishes to temporarily discontinue the programme and continue subsequently, has to obtain prior permission from the University by applying through the Dean. Such student shall take admission once again to the same semester in the following academic year or later. However, such student shall pay the tuition fee and other fees for the entire academic year; and shall complete the programme as per 17BSOA 10.2.</p>

17BSOA 5.0	EXAMINATIONS AND EVALUATION									
17BSOA 5.1	<div>1) CIE and SEE constitute the major evaluations prescribed for each course, with only those students maintaining a minimum standard in CIE are permitted to appear in SEE of the course.</div> <div>2) CIE and SEE to carry 50% weightage each, to enable the course to be evaluated for a total of 100 marks, irrespective of its credits.</div> <div>3) The evaluation system of the program is comprehensive and continuous during the entire period of Semester, by the faculty who is teaching the course. For a course having SEE, the evaluation and grading will be on the following parameters:</div> <table><tr><td>A</td><td>Continuous Internal Evaluation (CIE)</td><td>50 % marks</td></tr><tr><td>B</td><td>Semester End Examination (SEE)</td><td>50 % marks</td></tr><tr><td></td><td>Total of CIE and SEE (A + B)</td><td>100 % marks</td></tr></table>	A	Continuous Internal Evaluation (CIE)	50 % marks	B	Semester End Examination (SEE)	50 % marks		Total of CIE and SEE (A + B)	100 % marks
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B	Semester End Examination (SEE)	50 % marks								
	Total of CIE and SEE (A + B)	100 % marks								
17BSOA 5.2	<div>Continuous Internal Evaluation:</div> <div>CIE marks refer to the marks given to a student on a continuous basis during a semester by the concerned subject teacher/teachers.</div> <div>1) In the case of courses which are mainly studio based as per the scheme of teaching and examinations, the CIE marks shall be the sum total of marks given to the various drawings (plates) submitted from time to time by a student on tracing sheets / butter sheets / drawing sheets or computer printouts. However, if the course teacher so desires, he/she shall give some weightage for time problems / tests in these courses. In a semester, two to three such time problems / tests may be conducted.</div> <div>2) In the case of courses, which are mainly lecture based as per the scheme of teaching and examinations, the CIE marks shall be based on the average of two tests conducted normally at the end of 8th and 12th weeks of each semester. Provided that, the teacher may give assignments instead of tests, which may include sketches, book reviews, write-ups, models and quizzes.</div> <div>3) In the case of courses, which are mainly practical based as per the scheme of teaching and examinations, the CIE marks shall be based on the assignments submitted by the students. A minimum of two assignments per semester shall be given.</div>									

	<ol style="list-style-type: none"> 4) In all the three cases, viz studio based, lecture based and practical based courses: <ol style="list-style-type: none"> a) The concerned teacher shall give a reasonable opportunity to the student to improve his CIE marks. For example by re-doing the assignments or taking an additional test etc., within the time frame of the given semester. b) The relevant records and submissions of students, which have been assessed for CIE marks, shall be produced as and when the University seeks them. c) The CIE Marks obtained shall be entered into the ERP by the respective course teachers from time to time, which will also be reflected in the student's dashboard. At the end of the semester, the CIE marks print out taken from the ERP shall be communicated duly signed by the Dean to Registrar (Evaluation) at least ten days prior to the commencement of the Term End Examination. 5) The student shall obtain a minimum of 40% of marks allotted for CIE in a given course to be eligible to appear for the SEE in that course. 6) If a student is unable to secure a minimum of 40% in CIE marks in any course, he shall not be eligible to take up SEE/ viva-voce examination in that particular course. It shall be the responsibility of Dean to scrutinize the list of candidates and permit only the eligible students to take up SEE. In the event of an ineligible student inadvertently being allowed to appear for the theory/viva voce examination, the result of the concerned student shall be withdrawn forthwith. 7) The list of such students, who have not secured the minimum in CIE marks, shall be sent to the Registrar (Evaluation) along with the submission of CIE marks of the successful students. 8) After the submission of CIE marks to the Registrar (Evaluation) of the University, any request for changes in the marks by the Dean shall be considered Registrar (Evaluation) only after due approval of the Vice-Chancellor obtained through the Registrar (Evaluation). 9) The students not obtaining 40% marks in CIE shall re-register for the course during the subsequent semester.
17BSOA 5.3	<p>Semester End Examination:</p> <ol style="list-style-type: none"> 1) The Semester End Examination for all the courses for which students registered during the semester shall be conducted at the end of each semester except when there are no students taking examination for any course as per the scheme of teaching and examinations.

	<p>2) Only those students who satisfy the attendance requirement as per 17BSOA4.1 and CIE requirement as per 17BSOA 5.2 (5) & (6) shall be eligible to appear for SEE of that course.</p> <p>3) However, in those students, whose SEE results were withdrawn as a penalty for indulging in malpractice or who had satisfactory attendance & required minimum CIE marks but could not appear in the SEE for valid reasons, shall be permitted to carry forward the attendance and CIE marks from that semester and write the SEE when ever held for the same course as offered by the concerned School of Studies. Such students shall seek permission from the Dean and register for the SEE in the beginning of the semester and appear for SEE, on the dates notified by the University. Such students shall complete the course as per the sections 17BSOA 6.0 and 7.0 of the concerned Programme Regulations.</p>
17BSOA 5.4	<p>Viva-Voce Examination:</p> <p>Viva voce marks refer to the marks obtained in the viva voce examinations conducted as per the scheme of teaching & evaluation in various courses. For a viva vice examination, there shall be two examiners, one internal and one external. Internal examiner shall be the course teacher. External examiner shall be a teacher/professional who has not taught that course during the given semester at CMRUSOA. The University shall appoint all examiners. In all the cases, the evaluation shall be made jointly and one consolidated marks be awarded.</p> <p>Provided that for the 10th semester viva voce examination, in Architectural Design Project /Thesis, there shall be three examiners viz., one internal examiner and two external examiners. The candidate shall be present in person for these examinations and submit the portfolio of works done during the semester and answer the queries raised by the examiners in respect of portfolio.</p>
17BSOA 5.5	<p>Academic Malpractice:</p> <p>Academic malpractices shall be seriously viewed and appropriate action taken.</p> <p>In case of malpractice during any of the examinations like assignments, quizzes, tests, and other CIE components, the matter shall be reported to the Dean for further action.</p> <p>In case of malpractice during SEE, the Invigilator shall report the matter to the Chief Superintend, who in turn refers the matter to the Registrar (Evaluation) for further action.</p>

17BSOA 6.0	ELIGIBILITY FOR PASSING A COURSE																																																																									
17BSOA 6.1	<p>Award of Grades:</p> <p>1) The University adopts absolute grading system wherein the marks are converted to grades, and every semester results will be declared with semester grade point average (SGPA) on successful completion of all courses of that semester.</p> <p>2) If there is no SEE for a course, then the CIE marks alone will be the basis for the determination of letter grade.</p> <p>3) The total marks obtained by the student in CIE and SEE of a course is expressed as a percentage to compute the grade points and the letter grade is awarded as indicated in the table below:</p> <p>4) Letter Grade Scheme for B.Arch.</p> <table><tr><th colspan="4">Classification</th></tr><tr><th>% Marks scored in a course</th><th>Grade Points</th><th>Letter Grade</th><th>Level</th></tr><tr><td>≥ 95</td><td>10</td><td>O</td><td>Outstanding</td></tr><tr><td>≥ 85 < 95</td><td>9</td><td>A+</td><td>Excellent</td></tr><tr><td>≥ 75 < 85</td><td>8</td><td>A</td><td>Very Good</td></tr><tr><td>≥ 65 < 75</td><td>7</td><td>B+</td><td>Good</td></tr><tr><td>≥ 55 < 65</td><td>6</td><td>B</td><td>Above Average</td></tr><tr><td>≥ 45 < 55</td><td>5</td><td>C</td><td>Average</td></tr><tr><td>≥ 40 < 45</td><td>4</td><td>P</td><td>Fair</td></tr><tr><td rowspan="2">< 40</td><td>0</td><td>F - RA</td><td>Reappear</td></tr><tr><td>0</td><td>F - RR</td><td>Re-register</td></tr></table> <p>Table: Marks (%) and Letter Grade relation</p> <p><u>Grading Criteria for Graduate Requirement Courses</u></p> <table><tr><th>% of Marks Scored in a Course</th><th>Letter Grade</th><th>Level</th></tr><tr><td>≥ 95</td><td>O</td><td>Outstanding</td></tr><tr><td>≥ 85 < 95</td><td>A+</td><td>Excellent</td></tr><tr><td>≥ 75 < 85</td><td>A</td><td>Very Good</td></tr><tr><td>≥ 65 < 75</td><td>B+</td><td>Good</td></tr><tr><td>≥ 55 < 65</td><td>B</td><td>Above Average</td></tr><tr><td>≥ 45 < 55</td><td>C</td><td>Average</td></tr><tr><td>≥ 40 < 45</td><td>P</td><td>Fair</td></tr><tr><td>< 40</td><td>D</td><td>Unsatisfactory</td></tr><tr><td>NA (Not Attended)</td><td>F-RR</td><td>Re-register</td></tr></table>	Classification				% Marks scored in a course	Grade Points	Letter Grade	Level	≥ 95	10	O	Outstanding	≥ 85 < 95	9	A+	Excellent	≥ 75 < 85	8	A	Very Good	≥ 65 < 75	7	B+	Good	≥ 55 < 65	6	B	Above Average	≥ 45 < 55	5	C	Average	≥ 40 < 45	4	P	Fair	< 40	0	F - RA	Reappear	0	F - RR	Re-register	% of Marks Scored in a Course	Letter Grade	Level	≥ 95	O	Outstanding	≥ 85 < 95	A+	Excellent	≥ 75 < 85	A	Very Good	≥ 65 < 75	B+	Good	≥ 55 < 65	B	Above Average	≥ 45 < 55	C	Average	≥ 40 < 45	P	Fair	< 40	D	Unsatisfactory	NA (Not Attended)	F-RR	Re-register
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17BSOA 6.2	<p>Other Letter Grades:</p> <p>The letter grades specified in 17BSOA 6.1 are used as student performance measures in all kinds of assessments.</p> <p>However, the following letter grades are also awarded under the circumstances defined below (Letter Grade: Grade Point - Circumstances).</p> <ol style="list-style-type: none"> 1) F-RR: 0 - Not eligible to appear for the SEE of a course due to attendance being less than 75% and / or CIE being below 40%. To re-register for the course and appear for the SEE in the subsequent semester when it is being offered by the School of Studies. (In case of electives, course change within the group is permitted) 2) AU: 0 - Satisfactory in an Audit course 3) W: No credits – Dropped/ withdrawn (W is not a grade but only a place holder indicating that the course has been dropped/withdrawn and it has to be cleared in subsequent semesters in case it is a core subject).
17BSOA 6.3	<p>Passing a Course:</p> <p>For pass in a course, the student shall secure a minimum of 40% of marks prescribed for that course in CIE and 40 % in SEE or viva voce examinations. However, aggregate marks combining both CIE and SEE or viva voce should not be less than 40% under any circumstances. That is, Minimum passing grade in a course (head of passing) is P.</p>
17BSOA 6.4	<p>Condition for Re-Registering a Course:</p> <ol style="list-style-type: none"> 1) Students who do not satisfy the condition of 17BSOA 6.3 shall be deemed to have failed and will be awarded either 'F-RR' or 'F-RA' Grade. 2) Students who were not eligible to take up the Semester End Examination (SEE) of any semester shall be deemed to have failed and will be awarded 'F-RR' Grade and are required to re-register for the course in subsequent odd/even semesters respectively. 3) Students who were eligible to take up Semester End Examination but have not cleared the regular Semester End Examination (SEE) shall be deemed to have failed and will be awarded 'F-RA' Grade and are required only to re-register for the Semester End Examination during the subsequent odd/even semester respectively.

17BSOA 7.0	PROGRESSION TO HIGHER SEMESTERS
17BSOA 7.1	<ol style="list-style-type: none"> 1) A theory, practical, Studio, Professional Training, Architectural design project/ Thesis shall be treated as a head of passing. 2) The Mandatory Graduate Requirement Non–credit courses (GR) shall not be considered for progression to higher semesters, award of Class, and calculation of SGPA and CGPA. However, completion of these courses is mandatory for award of the Degree. 3) There shall be no restriction for promotion from any semester to the next higher semester except in the case of promotion from 7th to 8th semester in which case the clause 17BSOA 7.1(4) shall apply. 4) If a candidate fails in the viva-voce examination of Professional Training course of VII semester, he/she shall not be eligible to be promoted to the 8th semester. In such a case, the candidate shall repeat the Professional Training and re-appear for the viva-voce Examination, in any subsequent semester. The Professional Training course shall not be offered in the summer term. 5) A candidate shall not be permitted to enroll for the Architectural Design course in a semester unless he has passed the Architectural Design course of the previous semester.
17BSOA 8.0	PASSING STANDARDS AND CLASS DECLARATION
17BSOA 8.1	<p>Computation of SGPA and CGPA:</p> <ol style="list-style-type: none"> 1) Semester Grade Point Average (SGPA) will be awarded at the end of each Semester and Cumulative Grade Point Average (CGPA) will be awarded at the end of the program. However, CGPA is calculated at the end of each semester from the second semester onwards and reflected in the grade certificate for indicating the progress of the student. 2) Each course in a program is associated with number of credits (C). Based on the number of Credits for a course and obtained Grade Point (GP) for that course in a Semester, the GPA is calculated as given below: <ol style="list-style-type: none"> a) The SGPA is the ratio of sum of the product of the number of credits with the grade points secured by a student in all the courses taken by him and the sum of the number of credits of all the courses undergone by a student, i.e., $SGPA = \sum (C_i \times G_i) / \sum C_i$ <p>Where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.</p>

	<p>b) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.,</p> $CGPA = \sum (C_n \times S_n) / \sum C_n$ <p>Where S_n is the SGPA of the n^{th} semester and C_n is the total number of credits in that semester.</p> <p>Finally the SGPA and CGPA shall be rounded off to 2 decimal places.</p>
17BSOA 8.2	<p>Passing Standards:</p> <ol style="list-style-type: none"> 1) A student shall be declared successful or 'passed' in a semester, only when he gets a SGPA of 4.00 earning credits as per the scheme of teaching and evaluation, with grade point of 4 (P Grade) or better in every registered course. 2) A student shall be declared successful or 'passed' in the entire Under Graduate programme, only when he gets a minimum CGPA of 4.00 and has completed all the graduate requirement courses as mandated in the scheme of teaching and evaluation.
17BSOA 8.3	<p>1) Conversion of Grade and Percentage of Marks:</p> <p>Conversion formula for the conversion of CGPA into Percentage is:</p> <p>Percentage of marks scored, $P = [CGPA \text{ earned}] \times 10$</p> <p>2) Class Declaration:</p> <p>After the conversion of final CGPA into Percentage of Marks (PM), a graduating student is declared to have passed in:</p> <ol style="list-style-type: none"> a) First Class with Distinction (FCD): $PM \geq 75\%$ (In First Attempt) b) First Class (FC): $60\% \leq PM < 75\%$ c) Second Class (SC): $50\% \leq PM < 60\%$ d) Pass Class (P): $40\% \leq PM < 50\%$
17BSOA 8.4	<p>Grade Cards, Certificates and Transcripts:</p> <ol style="list-style-type: none"> 1) Grade Cards: At the end of each semester, a Grade Card shall be issued to all the registered students of that semester, indicating the Course Code, Title, Number of Credits, Letter Grade awarded and Credits earned, for all the Courses as specified in the scheme of teaching and evaluation. This may have F-RA or F-RR grades awarded to the student.

	<p>2) Grade Certificate: On successful completion of all courses/earning credits, specified in a semester, the grade certificate is issued indicating the course details along with SGPA of that semester and also CGPA earned till that semester.</p> <p>3) Transcripts: Transcript is the consolidated statement of the Academic Performance of a student for all the semesters since joining the programme and is given to a student on successful completion of the programme along with the degree certificate.</p> <p>a) For those students who have taken multiple attempts to clear a course, the transcript given on successful completion of the programme will only contain earned pass grade (O to P and AU); the courses cleared subsequently will however be shown in the respective semester with Month and Year in which the student has finally cleared the course.</p> <p>b) The transcript will show only the overall CGPA based on all the courses taken by the student. Additional courses of 7th and 10th semester will be shown separately, indicating the grade earned by the student. Additional copies of the transcript can be obtained if needed, on request submitted along with payment of applicable fee.</p> <p>c) Students who have not yet completed the programme can obtain an Interim Transcript, at the end of any semester, if needed, on request and upon payment of applicable fee. The Interim Transcript includes failed courses, which have not been cleared at the time of issue.</p>
17BSOA 9.0	ELIGIBILITY FOR THE AWARD OF DEGREE, PRIZES, MEDALS AND RANKS
17BSOA 9.1	<p>Minimum Credit Requirement:</p> <p>A student shall obtain a total of at least 260 credits as specified by the University, along with satisfying the passing standards as per 17BSOA 8.2 to be eligible for the award of B.Arch. degree.</p>
17BSOA 9.2	For the award of Prizes and Medals, the conditions stipulated by the Donor/ university may be considered subject to the provisions of the statutes framed by the University for such awards from time to time.
17BSOA 9.3	For award of ranks in B.Arch., a minimum of 10 students should have appeared in the 10 th semester examination. The total number of ranks awarded shall be 10% of total number of students appeared in 10 th semester or 10 whichever is lesser.

17BSOA 9.4	A Student shall be eligible for a rank at the time of award of B.Arch. degree, provided the student has passed in all the courses from 1 st to 10 th semester in first attempt.
17BSOA 9.5	For awarding Rank the CGPA secured by the student from 1 st to 10 th semester shall be considered provided 17BSOA 9.4 is satisfied.
17BSOA 9.6	If two students get the same CGPA, the tie should be resolved by considering the number of times a student has obtained higher SGPA. But, if it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A+, A, B+, B, C and P shall be taken into account in Rank ordering of the students.
17BSOA 10.0	MAXIMUM DURATION FOR PROGRAMME COMPLETION
17BSOA 10.1	The student who has not secured 78 credits by the end of third year from the date of first registration shall discontinue the program. However, the student is eligible for readmission for the first year B.Arch. program of the university and he/she shall be allotted a new registration number (RN) from the date of new registration.
17BSOA 10.2	The student shall complete the programme within a period of eight academic years. However, in special circumstances a candidate may be granted an extension of 1 year by the University to complete the program. This extension shall be given only once to the candidate. In case a candidate is not able to complete the program in the prescribed duration, the University may award a Diploma for the candidate if he has completed and earned all credits for the first three years of study.
17BSOA 11.0	TRANSFER OF STUDENTS
17BSOA 11.1	<p>Transfer of students from another University is permitted only at the beginning of odd semesters, subject to availability of seats within the permitted intake and subject to the prior approval of the Vice Chancellor of the University.</p> <p>Such students should have passed in all courses of 1st and 2nd semesters for admission to 3rd semester, all the courses of 1st to 4th semesters for admission to 5th semester, and all the courses of 1st to 6th semesters for admission to 7th semester.</p>
17BSOA 11.2	<p>The students seeking admission shall have to:</p> <ol style="list-style-type: none"> 1) Apply for establishment of equivalence with prescribed fees as notified by the University, and 2) Submit No Objection for admission from the migrating University before commencement of semester as notified by the University. 3) The University may prescribe fee for administrative purpose (for updating of the records), which shall be notified from time to time, for transfer.

17BSOA 12.0	MISCELLANEOUS
17BSOA 12.1	The academic regulations should be read as a whole for the purpose of any interpretation.
17BSOA 12.2	Wherever the words “he”, “him”, “his” occur in the regulations, they include “she”, “her”, “hers”.
17BSOA 12.3	In case of any doubt or ambiguity in the interpretation of the rules mentioned in the regulations, the decision of the Vice-Chancellor shall be final.
17BSOA 12.4	The University may change or amend the regulations and/ or curriculum at any time, and the changes or amendments made shall be applicable to all the students with effect from the date notified by the University.
17BSOA 12.5	These regulations governing the Degree of Bachelor of Architecture (B.Arch.) of the University may be modified from time to time with the approval of statutory bodies of the University and shall be binding on all.

Sd/-
Dean

Sd/-
Registrar

Sd/-
Vice Chancellor